



Menominee County Highway Department

W2703 Chief Carron Road
Keshena, WI 54135
Ph: 715-799-3369
Fax: 715-799-3789

Menominee County Highway Committee Regular Meeting Minutes Tuesday October 12, 2021

- 1. Call to Order.** 4:00 p.m.
- 2. Roll Call.** Committee members present: Elizabeth Moses, Chairperson and James Lowey, Member. Members absent: Elizabeth Fernandez, Vice-Chairperson (excused). A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Steve Wilke, Patrol Superintendent; and Margaret Tomow Adm. Assistant.

3. Approval of Minutes: Regular Meeting of September 14, 2021

Motion by J. Lowey to approve the regular meeting minutes of September 14, 2021. Second by E. Moses. Motion carried.

4. Commissioner's Report

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- Wedge Patching – WisDOT was able to secure additional funding for us to do another 1.5 mile wedging patch on Hwy 55 south of Camp 23/WW Rd.
- Storm Drain Break – Duqain Road we received a quote from L.J. Sperberg for \$24,151.50 This is going to be big expense; Commissioner Weso will see if the Tribe will help with the cost of cautionary work to get this fixed. No date given as to when that work will be performed.
- Gravel Road Improvement – The crew graded various roads for the last 11 plus days. J. Lowey commended the crew for their work.
- 2022 Budget – The Commissioner, Patrol Superintendent, Administrative Assistant, and Asst. Finance Director devoted a lot of time working on the FY2022 department budget.
- New Grader – The new grader is still at Fabick. Repairs and improvements will cost between \$15,000.00 and \$20,000.00. The grader may have to be moved from Fabbick to Truck Equipment in order to have the wing mounts installed. The grader is all wheel drive on all three axles, so we look forward to using it to plow and scrape roads this winter.
- One tractor is out of service. The unit was taken to Swiderski's for gasket replacement. The tractor is now back in service.

Menominee Co. Highway Meeting Minutes

- Upcoming Projects: Two culverts need to be replaced – one on VV West and the other on West Branch Road. We have received our permit from Jeremy Pyatskowitz, MITW Environmental Services, to replace these culverts.
- Local Road Improvements – J. Lowey asked the Commissioner how much it would cost to get some of the Legend Lake roads to be either wedge patch, graveled, repaved, or chip sealed. The Commissioner said that because of rising fuel and oil costs, the costs are expected to be steeper next year. The Commissioner will develop a spreadsheet of the costs for now per 1 mile for estimation purposes.
- Patrol Superintendent Wilke stated that he spoke to a representative from NE Asphalt and the project manager for the STH 47 project. He asked whether it was cheaper or more cost effective to mill and overlay or pulverize and repave a road. Both individuals recommended pulverize and repave. Milling would cost much and not last as long. Reflective cracking on milled roads would work their way up to the surface after a year or two.

5. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditures in the amount of \$39,023.85. Second by E. Moses. Motion carried

6. Financial Report

The Commissioner discussed the August 2021 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,191,936.79 and year-to-date expenditures were \$1,503,842.92, leaving a deficit of \$311,906.13.

7. Closed Session Per Wis. Stats. 19.85: Consider compensation of any public employee

- Motion made by J. Lowey to go into closed session. Second by E. Moses. Roll call vote: All in favor. Motion carried.
- Motion carried. Motion made by J. Lowey to go into open session. Second by E. Moses. Motion carried.

8. Open Session: To Record Any Motions from Closed Session

J. Lowey moved to approve the compensation increase for the Facility and Highway Maintenance Technician as recommended by the Commissioner. Second by E. Moses. Motion carried.

9. Discussion/Action: FY2022 Proposed Highway Department Budget

The Commissioner discussed his memo dated September 12, 2021 (included in the meeting packet), which described the proposed FY2022 budget application.

Menominee Co. Highway Meeting Minutes

Motion made by J. Lowey to approve the budget application and to send it to the Personnel and Finance Committee. Second made by E. Moses. Motion carried.

10. Agenda Items for Next Meeting

J. Lowey asked for an update on the costs of the CTH M bridge project.

11. Adjournment: 4:54 p.m

Minutes recorded and prepared by M. Tomow.