



# Menominee County Highway Department

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## Menominee County Highway Committee Regular Meeting Minutes Wednesday, May 12, 2021

- 1. Call to Order.** 4:02 p.m.
- 2. Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present: Others Present: Jeremy C. Weso, Highway Commissioner; Steve Wilke, Patrol Superintendent; and Margaret Tomow, Administrative Assistant.

### 3. Approval of Minutes

Motion by J. Lowey to approve the regular and special meeting minutes of April, 13, 2021 and April 28, 2021. Second by E. Fernandez. Motion carried.

### 4. Commissioner's Report

The Commissioner's written report was as presented. Notable topics discussed included the following:

- **Bridge Design Awards:** The Commissioner is still negotiating with Ayres on the terms of the contact, we are still waiting for Teri at Ayres to respond.
- **Trillium Road:** The Commissioner stated that Ayres submitted a \$21,000 quote for design work on Trillium Road that would realign the road where it encroaches on two private properties. The Commissioner also stated that the certified survey for Trillium cost \$1,800. The Commissioner asked the Committee to consider recommending to the Board that the remainder of the the Management Assistance Grant funding earmarked for the bridge deck design work be committed to the Trillium Road redesign project and to pay for the cost associated with the certified survey.

Motion by J. Lowey to recommend to the County board that the remainder of the MAG funding go to the Trillium Road redesign project and to cover the cost of the certified survey. Second by E. Fernandez. Motion carried.

- **Scattered Sites Repaving Project:** The Commissioner stated he issued the request for proposals for the scattered sites repaving project. Bids are due by May 28<sup>th</sup> at 11:00 a.m. The Commissioner will be asking the Committee to hold a special meeting to review the bids on June 2<sup>nd</sup> or 3<sup>rd</sup>.
- 5. Proposed Replacement of 1984 140G Grader.** The Commissioner informed the Committee that the transmission failed in one of the two County-owned graders and that the estimate to repair the grader came in at \$45,461; the grader's book value is only

## **Menominee Co. Highway Meeting Minutes**

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\$14,312. The Commissioner asked the Committee to consider recommending to the County Board that it appropriate \$162,250 in fund balance to replace the grader and to provide funding for travel expenses for inspection of available graders. The Commissioner anticipates that the overall cost will be offset by the sale of the old grader; the mechanic anticipates it could sell for up to \$40,000.

Motion by E. Fernandez to recommend to the Board that \$162,250 be appropriated from fund balance to replace the grader and to provide for travel expenses. Second by J. Lowey. Motion carried.

### **6. Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$21,968.30. Second by E. Fernandez. Motion carried

### **7. Financial Report**

The Commissioner discussed the April 2021 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$575,266.56 and year-to-date expenditures were \$563,989.48, leaving a surplus of \$11,277.08.

### **8. Agenda Items for Next Meeting**

The Committee will need to schedule a special meeting for the scattered sites repaving project. The proposed date is June 2<sup>nd</sup> at 4:00 p.m.

### **9. Adjournment:** 4:41 p.m.

Minutes recorded and prepared by M. Tomow.