



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes March 11th, 2021

- 1. Call to Order.** 4:02 pm
- 2. Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; Steve Wilke, Patrol Superintendent; and Margaret Tomow, Admin. Assistant

3. Approval of Minutes

Motion by J. Lowey to approve the regular meeting minutes of February 9th, 2021. Second by E. Fernandez. Motion carried.

4. Commissioner's Report

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- Seasonal weight limits were posted on Monday, March 8, 2021. The length of time the limits remain posted averages about six weeks.
- The Commissioner issued a Request for Proposals (RFP) for Bridge Deck Design Services on March 12, 2021. The RFP will be published as a Class 3 notice in the Shawano Leader. The deadline to receive bids is April 15, 2021 at 3:00 p.m. The RFP requests designs be completed by July 15, 2021. Copies of the RFP were also e-mailed to various design firms, including Ayres Assoc. The RFP states that a bid recommendation will be forwarded to the Highway Committee to review at a special meeting held on April 27th, so the Commissioner will be asking the committee to hold a special meeting on that date. The RFP does not bind the committee to actually meeting on that date, however.
- The Commissioner and Patrol Superintendent met with Town of Red Springs Chairman Schreiber on March 9th, 2021 to discuss partnering on improvements to Juniper Rd. The Commissioner thought it was worth scheduling for future improvements.
- The Commissioner informed the Committee that operators have been having difficulties communicating on the repeater the further they travel beyond the shop. The Commissioner asked Northway Communications to inspect the tower equipment on the Camp 4 tower. Northway found that the antenna and/or line is bad, so one or both will have to be replaced. The Commissioner is waiting for a quote on the repairs. The repairs could cost between \$6,000 and \$8,000.

5. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditures in the amount of \$65,065.36 and \$51.00 from a 2020 expenditure. Second by E. Fernandez. Motion carried.

6. Financial Report

The Commissioner discussed the February 2021 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$158,131.13 and year-to-date expenditures were \$167,141.10, leaving a surplus of \$9,009.97.

7. Agenda Items for Next Meeting

- None

8. Adjournment: 4:31 PM

Minutes recorded and prepared by M. Tomow