



# Menominee County Highway Department

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## Menominee County Highway Committee Special Meeting Minutes Wednesday, June 2, 2021

- 1. Call to Order.** Acting Chairperson Jeremy Weso called the meeting to order at 4:10 p.m.
- 2. Roll Call.** Committee members present: Elizabeth Moses, Chairperson, and James Lowey, member; Elizabeth Fernandez was absent-excused. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Steve Wilke, Patrol Superintendent; Margaret Tomow Administrative Assistant; and Julie Calahan, Menominee County Taxpayer's Association.
- 3. Community Input.** There was no community input.
- 4. Election of Officers.** James Lowey nominated Elizabeth Moses to remain the Chairperson and Elizabeth Fernandez to remain the Vice-Chairperson. There were no other nominations. By acclamation, Elizabeth Moses was re-elected as the Chairperson and Elizabeth Fernandez was re-elected as the Vice-Chairperson. Jeremy Weso handed control over the agenda to Chairperson Moses.
- 5. Review/Approve Bid for Scattered Sites Repaving Project, RFP 2021-02**

The Commissioner presented a written recommendation provided by the Bid Evaluation Team consisting of the Highway Commissioner, Conservation Director, and Maintenance Manager. That written recommendation was included in the meeting packet. The Commissioner stated that the Highway Department received only one sealed bid by the deadline date and time of May 28, 2021 at 11:00 a.m. The Bid Evaluation Team made two recommendations: (1) to replace only four roads (Highland's Trail, Spring Glen, Highland's Court, and Park Street) at a cost of \$195,850, with shouldering cost of \$32,863 to be applied to the Town maintenance budget; or (2) in the alternative, to replace seven roads (Highland's Trail, Spring Glen Road, Law Avenue, Highland's Way, Highland's Court, Park Street, and River Street) at a cost of \$269,360 by utilizing town funding allocated for Trillium Road and Mip Anaq (a project that had to be shelved for the year) and shifting \$16,607 worth of shouldering to the Town maintenance contract in order to complete the additional roads. The Committee expressed support for completing as many roads as possible utilizing town funding available for capital projects.

Motion made by J. Lowey to accept the alternative recommendation provided by the Bid Evaluation Team and to approve Northeast Asphalt for the Scattered Sites Repaving Project-RFP 2021-02. Second by E. Moses. Motion carried.

- 6. Adjournment:** 4:22 p.m.

Minutes recorded and prepared by M Tomow.