



Menominee County Highway Department

W2703 Chief Carron Road
Keshena, WI 54135
Ph: 715-799-3369
Fax: 715-799-3789

Menominee County Highway Committee Regular Meeting Minutes January 12, 2021

1. **Call to Order.** 4:00 PM

2. **Roll Call.** Committee members present on the video/teleconference call: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; and Julie Callahan, MCTA.

3. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of December 15, 2020. Second by E. Fernandez. Motion carried.

4. **Commissioner's Report**

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- The Commissioner informed the Committee that one operator is in isolation and has tested positive for COVID-19. The operator has remained asymptomatic and should be back on duty on January 15, 2021.
- Candidates were screened for the vacant office assistant position and two interviews were scheduled for Friday January 15th.
- On December 25th there was a vehicle that crashed into the highway department's fence. We are currently looking into getting this fixed.
- E. Fernandez commented that she was getting complaints about a South Branch sign that had been damaged and thought to be by the Highway department. The Commissioner is going to look into this issue.

5. **Mutual Aid Agreement**

Motion by J. Lowey to accept the mutual aid agreement with other highway departments. Second by E. Fernandez. Motion carried.

6. **Monthly Expenditures**

Motion by E. Fernandez to approve the monthly expenditures in the amount of \$47,442.59. Second by J. Lowey. Motion carried

7. Financial Report

The Commissioner discussed the November 2020 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,915,726.75 and year-to-date expenditures were \$1,730,064.51, leaving a surplus of \$185,662.24.

8. Agenda Items for Next Meeting

- none

9. Adjournment: 4:27 PM

Minutes recorded and prepared by K. Erickson.