



# Menominee County Highway Department

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## Menominee County Highway Committee Regular Meeting Minutes September 9th, 2020

**1. Call to Order.** 4:00 P.M.

- 2. Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; Steve Wilke, Patrol Superintendent; Julie Callahan, Taxpayers Association.

**3. Community Input**

Julie Callahan thanked the Commissioner for adding source of funding information to the Commissioner's report.

**4. Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of August 11<sup>th</sup>, 2020. Second by E. Fernandez. No corrections. Motion carried.

**5. Commissioner's Report**

The Commissioner's written report was discussed with the Committee.

- The Commissioner reported to the Committee that STH 47 Culvert Replacement at Kateri's Creek was complete. Shawano will be returning as soon as the weather permits to pave the road surface.
- The Commissioner informed the Committee that two more culverts were replaced on STH 55.
- CTH M Bridge work is complete but the Commissioner is still waiting to receive the final totals on the overall project.
- The salt shed was purchased by the State for storage of State salt, but the County can store its salt in the shed as long as there is room. The shed is currently full with State and County salt, and the State has one early seasonal fill of about 800 ton coming in. As such, the County will have to store its salt at another county highway shop if space permits. This is the first time we have had this problem since the Commissioner started in 2012. It is a good problem in that we have an abundance of salt, but having to store salt at another highway shop translates into additional hauling costs for us.

**6. Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$92,726.87. Second by E. Fernandez. Motion carried

**7. Financial Report**

The Commissioner discussed the July 2020 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,160,44.42 and year-to-date expenditures were \$1,193,961.76, leaving a deficit of \$33,467.34.

**8. Committee Travel Authorization**

None

**9. Agenda Items for Next Meeting**

The Highway budget will be added to the next meeting. The Commissioner will include in his monthly report an update on the CTH M bridge costs.

**10. Closed Session Pursuant to Wis. Stats. 19.85(1)(c ): Considering employment promotion, compensation or performance evaluation data of any public employee: (a) Emp. #390- Seniority; and (b) Emp. #1025- proposed Transer.**

Motion by J. Lowey to go into close session. Second by E. Fernandez. Motion carried

Roll Call for Closed Session: Elizabeth Moses, Chairperson, Yes; Elizabeth Fernandez, Vice-Chairperson, Yes; James Lowew, Member, Yes.

Motion by J. Lowey to come out of closed session. Second by E. Fernandez. Motion carried.

**11. Open Session to Record Any Motions from Closed Session**

Motion by J. Lowey to accept the recommendation for employee #1025 proposed transfer. Second by E. Fernandez. Motion carried

Motion by E. Fernandez to accept employee #390 to have a 5 year seniority date of 1/24/21. Second by J. Lowey. Motion carried.

**12. Adjournment: 5:13 P.M.**

Minutes recorded and prepared by K. Erickson.