



# Menominee County Highway Department

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## Menominee County Highway Committee Regular Meeting Minutes October 21, 2020

### 1. **Call to Order.** 3:02 P.M.

2. **Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; Steve Wilke, Patrol Superintendent.

### 3. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of September 9, 2020. Second by E. Fernandez. No corrections. Motion carried.

### 4. **Commissioner's Report**

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- The Commissioner reported to the Committee the crew went out on their first winter outing on Tuesday, October 21<sup>st</sup>.
- Equipment repairs and replacements were discussed, especially the damage to Truck No. 38. The front plow assembly and ram were damaged when a pickup truck failed to yield the right of way at an intersection and drove out in front of the plow truck.
- The secretary-bookkeeper position was brought up. There are three applicants potentially eligible for interviews. The interviews had not yet been scheduled.
- The Commissioner asked the Committee if a special meeting could be scheduled the following week to discuss the FY2021 budget request for Highway. The Committee agreed to hold a special meeting on October 28<sup>th</sup>.

### 5. **Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$100,138.76. Second by E. Fernandez. Motion carried.

### 6. **Financial Report**

The Commissioner discussed the July 2020 financial statement with the Committee. That

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report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,656,171.71 and year-to-date expenditures were \$1,322,408.51, leaving a surplus of \$333,763.20.

### **7. Agenda Items for Next Meeting**

There are no new agenda items for the next regular meeting; however, a special meeting will be scheduled for October 28<sup>th</sup> at 3:00 p.m. to discuss the FY2021 Highway budget application.

### **8. Adjournment: 3:26 P.M.**

Minutes recorded and prepared by K. Erickson.