



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes November 10, 2020

1. **Call to Order.** 3:32 P.M.

2. **Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; and Steve Wilke, Patrol Superintendent.

3. **Approval of Minutes**

Motion by E. Fernandez to approve the regular meeting minutes of October 21, 2020 and Special meeting of October 28th, 2020. Second by J. Lowey. One correction to special meeting minutes, to add approval for the purchase of scissor lift. Motion carried.

4. **Commissioner's Report**

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- The Commissioner informed the Committee that one interview was held for the secretary-bookkeeper position but did not offer the candidate the position and it will be reposted.
- The Commissioner discussed the State's plan to haul 800 tons of salt to the County and his concerns about limited storage capacity in the salt shed. The Commissioner thought that a few of the snow plow outings coupled with a few more to come might create sufficient space in the shed and eliminate the need to store salt outside.
- The Commissioner described his plans to replace all fluorescent lighting in the facility with LED lighting. The Committee supported the Commissioner's plan.
- The Commissioner stated that the election went well at the Highway Department and feedback received by voters and poll workers was positive.
- The Commissioner let the Committee know that Patrol Superintendent Steve Wilke is currently out due to close contact with a COVID-19 positive individual.

5. **Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$37,875.40. Second by E. Fernandez. Motion carried

6. Financial Report

The Commissioner discussed the September 2020 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,747,879.69 and year-to-date expenditures were \$1,434,128.18, leaving a surplus of \$313,751.51.

7. Agenda Items for Next Meeting

None

8. Adjournment: 3:46 P.M.

Minutes recorded and prepared by K. Erickson.