



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes Tuesday, December 15, 2020

1. **Call to Order.** 4:00 PM

2. **Roll Call.** Committee members present: Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present on the call: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; Steve Wilke, Patrol Superintendent; and Julie Calahan, MCTA.

3. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of November 10, 2020. Second by E. Fernandez. Motion carried.

4. **Commissioner's Report**

The Commissioner's written report was as presented with nothing added. Notable topics discussed included the following:

- The Commissioner reported that the FY2021 Highway budget was reviewed and recommended for approval by the Personnel and Finance Committee. More, the P&F Committee allocated \$200,000 of County fund balance towards the Highway Department's depreciation expense and allocated \$73,000 of Management Assistance Grant towards the design of West Branch and Bear Trap Falls bridge decks.
- The Commissioner stated that WisDOT sent a letter indicating it had received the Board Resolution requesting improvements on STH 55. In that letter, WisDOT indicated that its assessment has determined that the highway is in fair condition but that it will be evaluating the road again in the springtime. The Commissioner stated that he will be sending a letter requesting the WisDOT regional planning chief to personally inspect the route with the Commissioner in the spring.

5. **Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$95,731.31. Second by E. Fernandez. Motion carried

6. **Financial Report**

The Commissioner discussed the October 2020 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,838,979.45 and year-to-date expenditures were \$1,565,738.47, leaving

Menominee Co. Highway Meeting Minutes

a surplus of \$273,240.98.

7. Closed Session Pursuant to Wis. Stats. 19.85 (c): Considering employment; promotion, compensation or performance evaluation data of any public employee

Motion by E. Fernandez to go into Closed Session Pursuant to Wis. Stats. 19.85 (c): Considering employment; promotion, compensation or performance evaluation data of any public employee. Second by J. Lowey. Roll call Vote: Elizabeth Moses, aye; Elizabeth Fernandez, aye; and James Lowey, aye. Motion Carried.

Motion by E. Fernandez to come out of closed session. Second by J. Lowey. Motion carried.

8. Open Session to Record any motions from Closed Session

Motion by J. Lowey to recommend to the Full Board that Jeremy Weso be re-elected for Highway Commissioner for years 2021 and 2022. Second by E. Fernandez. Motion Carried.

9. Agenda Items for Next Meeting

- None

10. Adjournment: 4:23PM

Minutes recorded and prepared by K. Erickson.