



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes January 14th, 2019

1. **Call to Order.** 4:00 p.m.

2. **Roll Call.** Elizabeth Moses, Chairperson; Elizabeth Fernandez, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; and Steve Wilke, Patrol Superintendent; Julie Callahan, Taxpayers Association.

3. **Community Input**

E. Fernandez reported getting a complaint about Bass lake cut across road not getting plowed. The Commissioner and Patrol Superintendent assured the Committee it was getting plowed and went on to mention the GPS system on the trucks, giving the ability to see where they have been.

J. Lowey mentioned the failing culverts on Old South Branch Road Overlook and the concern about water potentially undercutting the roads. This issue has been addressed with the Legend Lake Protection and Rehabilitation District, who is in the process of determining who is responsible for repairs.

4. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of December 10th, 2019. Second by E. Fernandez. No corrections. Motion carried.

5. **Commissioner's Report**

The Commissioner's written report was discussed with the Committee.

- The Commissioner informed the Committee about the new hire, Craig Grignon Sr., who started Thursday, January 2nd to fill the vacancy left behind by Slade King.
- The Commissioner stated that WisDOT accepted our revised submittal of the West Branch Bridge Deck Replacement application for MLS funding. The Commissioner also stated that WisDOT received 1,596 applications totaling \$1.466 billion. With only \$75 million available to disburse, our three MLS applications face difficult odds of being funded.
- The Commissioner also brought up the new Traffic Control Standards going into effect on January 1, 2020. This is an unfunded mandate and will cost the Highway

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department around \$22,000 in temporary portable rumble strips, signage, and new cones.

6. 2019 PASER Ratings

The Commissioner provided a memo and Excel spreadsheet showing the rating of our roads and also explaining the PASER ratings and how they work. The Commissioner and Patrol Superintendent use that data to determine which roads should be improved when submitted applications for funding through the Local Road Improvement Program. The Committee thanked the Commissioner for the information.

7. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditures in the amount of \$280,972.42. Second by E. Fernandez. Motion carried

8. Financial Report

The Commissioner discussed the November 2019 financial statement with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,907,246.45 and year-to-date expenditures were \$1,867,456.29, leaving an operating surplus of \$39,790.16.

9. Committee Travel Authorization

None

10. Agenda Items for Next Meeting

None

11. Adjournment: 4:25 p.m.

Minutes recorded and prepared by K. Erickson.