



# Menominee County Highway Department

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## Menominee County Highway Committee Regular Meeting Minutes September 10th, 2019

### 1. **Call to Order.** 4:04 p.m.

2. **Roll Call.** Elizabeth Moses, Chairperson; Elizabeth Arnold, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Office Manager; and Julie Callahan, Menominee County Taxpayers Association.

### 3. **Community Input**

J. Callahan thanked the Highway Department on behalf of the Taxpayers Association for the good job they are doing on mowing. She also asked if there would be a need to increase our salt order for this year due to a perceived salt shortage last year. The Commissioner explained that the shortage last year was due to the distributor (Morton Salt) and not to over-usage by the Highway Department, and that despite our low quantity on-hand we could have acquired more salt from other counties if the distributor could not have furnished what we contractually still had available from the distributor.

### 4. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of August 20th, 2019. Second by E. Arnold. No corrections. Motion carried.

### 5. **Commissioner's Report**

The Commissioner's written report was discussed with the Committee.

- The Commissioner congratulated Frankie Reiter on his birthday on September 7<sup>th</sup>; the Commissioner also noted that his 7<sup>th</sup> anniversary with the department and county will occur on September 17<sup>th</sup>.
- The Commissioner discussed the purchase of a new road striping machine that arrived on August 22<sup>nd</sup>. The unit is a big help and works great. With the machine the plan is to widen crosswalk lines from 6 inches to 12 inches to improve visibility.
- The Commissioner informed the Committee that Steve and Todd inspected all of the manhole covers and drains in Neopit. Surprisingly, none of them need to be replaced but some re-mudding and ring replacement will need to be done. This work will be included in the PBM project for next year.

## **Menominee Co. Highway Meeting Minutes**

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- The Commissioner mentioned that the Patrol Superintendent's new truck has arrived.
- The Commissioner informed the Committee that after 17 years our lawn mower died. We are currently using the Maintenance Department's lawn mower but it may be in our best interest to buy one this year to take advantage of end-of-year sales discounts and avoid higher prices next year from tariffs. On this, the committee agreed we should order a new mower this year.

### **6. WisDOT Methodology for Distributing \$75M – Multimodal State Supplement**

- The 2019-2020 biennial State budget includes \$75,000,000 one-time funding for counties, towns, cities, villages and Tribes to apply for on a competitive basis for transportation improvements. Of this \$1.76 million was set aside for Kaukauna Veterans Memorial Lift Bridge; leaving \$73,240,000 to be allocated.
- The Commissioner explained the projects he would be seeking funds for, which include repaving on CTH VV-West, and the replacement of two bridge decks, one on Bear Trap Falls Road and one on Wet Branch Bridge. The Commissioner stated he intends to work with Ayres Associates and East Central Regional Planning Commission on an application. The application deadline is December 6, 2019.

### **7. Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditures in the amount of \$85,206.42. Second by E. Arnold. Motion carried.

Note: This total did not reflect a credit on one account of \$45, leaving the grand total actually being \$85,161.42.

### **8. Financial Report**

- The Commissioner discussed the July 2019 financial report with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$1,200,037 and year-to-date expenditures were \$1,294,312, leaving an operating deficit of \$94,274.96.

Motion by J. Lowey to approve the financial report. Second by E. Arnold. Motion carried.

### **9. Committee Travel Authorization**

None

### **10. Agenda Items for Next Meeting**

Proposed budget for FY2020.

### **11. Adjournment: 4:35 p.m.**

Minutes recorded and prepared by K. Erickson.