



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes June 11, 2019

1. Call to Order. 9:00 AM

- 2. Roll Call.** Elizabeth Moses, Chairman: Elizabeth Arnold, Vice-Chairman; and James Lowey, Member (excused-absent). A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Asst. Finance Director & Highway Office Manager; Steve Wilke, Patrol Superintendent; and Julie Callahan, Menominee County Tax Payers Association.

3. Community Input

None

4. Approval of Minutes

Motion by E. Arnold to approve the minutes of May 21st, 2019. Second by E. Moses. Motion carried with one member absent.

Motion by E. Arnold to approve the minutes of may 30th, 2019. Second by E. Moses. Motion carried with one member absent.

5. Commissioner's Report

The Commissioner's written report was discussed with the Committee.

- The Commissioner updated the Committee on more possible funding from the Indian Gaming Revenue. That proposal fell through but there are still other proposals pending. According to the most recent version of the budget, there will be increases in General Transportation Aids and the Local Road Improvement Program.
- The Commissioner told the Committee that Ayres is nearing completion on the PS&Es, and the cost of this is going to exceed the budget by \$7,500. He had asked for the Committee's approval to take this to the Personnel and Finance Committee to request additional funding. By consensus, the Committee members agreed.

6. Town Bridge Deck conditions: West Branch Bridge and Bear Trap Falls Bridge

The Commissioner explained to the Committee the condition of these two bridges and the work that needs to be done. The Commissioner also showed a video of both bridges that the Commissioner and Patrol Superintendent took. Both bridges need new bridge decks

(estimated at \$200,000 each), and one also needs four new wing walls (estimated at \$40,000 each, or \$160,000 combined). The Commissioner asked for the Committee's support on obtaining County funding in 2020 to develop design plans for the two bridge deck replacements.

7. Request for Supplemental Funding for Town Roads

The Commissioner intended on asking that unspent Town funding last year be applied to the 2019 budget for the specific purpose of performing spot paving on areas too large to patch in-house. However, the Commissioner stated that his recent review of the budget reveals that the department may come up short this year due to winter operations this past winter, and that any carry-over funding might be needed to shore up the budget rather than be committed solely to spot-paving. The Commissioner has instituted cost-containment measures designed to mitigate any shortfalls. The Commissioner asked that this topic be put aside for the time being until he has had more time to evaluate the cost-containment measures.

8. Monthly Expenditures

Motion by E. Arnold to approve the monthly expenditure as presented, two batches totaling \$32,261.69. Second by E. Moses. Motion carried with one member absent.

9. Financial Report

The Commissioner discussed the April 2019 financial report with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$822,058.81; year-to-date expenditures were \$672,477.55; and that there is was an operating surplus of \$149,581.26.

Motion by E. Arnold to approve the financial report for April 2019. Second by E. Moses. Motion carried with one member absent.

10. Committee Travel Authorization

None

11. Agenda Items for Next Meeting

None

12. Adjournment: 9:37 AM

Minutes recorded and prepared by K. Erickson