



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes August 20, 2019

1. **Call to Order.** 4:00 PM

2. **Roll Call.** Elizabeth Moses, Chairperson; Elizabeth Arnold, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Steve Wilke, Patrol Superintendent; Pat Roberts, Highway Mechanic; and Julie Callahan, Menominee County Taxpayers Association.

3. **Community Input**

J. Callahan thanked the Highway Department for the patch work along the pavement edges of local highways and roads; this makes for a safer walk and smoother bike rides. She also thanked the Highway Department for the installation of Firewise exit signs, but this was worked performed by the LLPOA and not Highway. J. Lowey thanked the Highway Department for work performed on the Dam No. 3 boat launch road.

4. **Approval of Minutes**

Motion by J. Lowey to approve the regular meeting minutes of July 9, 2019. Second by E. Arnold. No corrections. Motion carried.

5. **Commissioner's Report**

The Commissioner's written report was discussed with the Committee.

- The Commissioner congratulated Pat Roberts and Andy Gracia on their birthdays. The Committee extended a happy belated birthday to the employees as well.
- The Commissioner discussed the storm cleanup related to the severe thunderstorms on July 19th and 20th. He stated that the costs for the cleanup on County and Town roads were included in the FEMA and WEM disaster relief application; costs associated with cleanup on State highways and Tribal roads were not included in the County's disaster relief application for reimbursement. He commended the crew on its response to the cleanup.
- The Commissioner stated that WisDOT reimbursed the County \$82,099.17 for the Rabbit Ridge Road repaving project. There were no questioned costs. The reimbursement appears in the July financial statement revenues. Highway is waiting for reimbursement from the Town for the other portion of the project.

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- The Commissioner discussed his purchase of the pavement striping machine. In addition to striping crosswalks, the machine will be able to spray paint curbs and stenciled designs using a handheld spray gun. Given the cost of the paint striping rolls, the machine should pay for itself in four years.
- The Commissioner mentioned that the LLPRD boat landing road graveling project was completed.
- The Commissioner mentioned the \$17,107.20 cost of repairing Grader 303. Pat Roberts was present to discuss any questions the Committee might have. The Committee had no question about the cost or repairs.
- Finally, the Commissioner discussed the leaking roof and the damage to the ceiling tiles to the conference room. The roof was inspected for leaking, but no puncture or tear could be found in the rubber membrane. The area over the leak was sealed with rubber sealant and the tiles are being replaced.

6. Review/Approval of Equipment Quotes

- The Commissioner described the invitation for quotes that were sent out to four different vendors for the equipment build (e.g., box, plow, wing, spreader, controller, hydraulics, sensors, etc.). Two vendors submitted quotes in response to the invitation. Olson's quote was for \$239,870 for the two trucks (or \$119,935 per truck), while Truck Equipment's quote was for \$213,448 for the two trucks (or \$106,724 per truck). The Commissioner, Patrol Superintendent and mechanic collectively agreed that both quotes were comparable, satisfied the invitation specifications, and that it was in the County's best interest to go with Truck Equipment.
- The Commissioner mentioned that a small portion of the cost would be reimbursed by the State for the purchase and installation of the sensors. The reimbursement would be as much as \$2,000 per truck.

Motion by J. Lowey to accept the bid from Truck Equipment in the amount of \$213,448. Second by E. Arnold. Motion carried.

7. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditures in the amount of \$37,360.20. Second by E. Arnold. Motion carried.

8. Financial Report

- The Commissioner discussed the June 2019 financial report with the Committee. That report was included in the meeting packet. The report revealed that year-to-date revenues were \$944,631.35 and year-to-date expenditures were \$1,183,666.17, leaving an operating deficit of \$239,034.82.
- The Commissioner explained the difference between revenues, expenses and losses compared to this time last year, and that \$203,807.65 worth of the higher expenditures

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this year is attributed to the \$185,460 Rabbit Ridge Road project, \$17,806.58 from Ayres for its work on the CTH M bridge PS&Es, and \$541.07 from WisDOT for its review of Ayres work. The Commissioner also explained the lag time in various reimbursements, including General Transportation Aid funding.

- The Commissioner stated that we should have a better picture of the budget come August once all the revenues are posted for the Rabbit Ridge Road project and second installment of General Transportation Aids. The Commissioner also stated that he is feeling a little more optimistic about the state of the budget.

Motion by J. Lowey to approve the financial report. Second by E. Arnold. Motion carried.

9. Committee Travel Authorization

None

10. Agenda Items for Next Meeting

The Commissioner will discuss WisDOT's methodology for distributing the \$75,000,000 in one-time funding, if known by the time of the next meeting.

11. Adjournment: 4:27 p.m.

Minutes recorded and prepared by J. Weso