



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes October 9th, 2018

- 1. Call to Order.** 9:00 a.m.
- 2. Roll Call.** Anthony Waupochick, Chairman; Elizabeth Arnold, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Asst. Finance Director & Highway Office Manager; and Julie Callahan, Taxpayers Association.
- 3. Community Input**
No Community Input
- 4. Approval of Minutes**
Motion by J. Lowey to approve the minutes of September 18, 2018. Second by E. Arnold. Motion carried.
- 5. Commissioner's Report**
The Commissioner's written report was discussed by the Committee. The following are highlights and/or topics of discussion:
 - a. The Commissioner reported on the culvert replacement project. Two culverts were replaced on STH 47. The project took four days to complete, with a fifth day for landscaping. Two more culverts are going to be replaced on STH 55 starting October 15th.
 - b. The Commissioner hosted the North Central Regional Commissioners' regular monthly meeting in September. All went well with a higher than expected attendance by Commissioners.
- 6. 2019 Budget Draft**
The Commissioner presented the 2019 budget using the projector and hand-outs. Increases and decreases in line-item amounts were compared with 2018 amounts and explained. The 2019 budget was \$2,242,359 compared to \$2,144,108 in FY2018, representing a \$98,251 (or 4.58%) increase. Committee members asked various questions about allocated amounts, and explanations were provided. No additional changes to the budget were recommended by the Commissioner or requested by the Committee. Motion by J. Lowey to approve the 2019 budget as presented. Second by E. Arnold. Motion carried.

7. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditure report as listed with the payable to Menominee Casino being changed to Gresham State bank and \$359.90 added for batteries. Second by E. Arnold. Motion carried.

8. Financial Report

The financial report for August 2018, was included in the meeting packet. Year-to-date revenues were \$1,185,972.08. Year-to-date expenditures were \$1,297,613.98. The financial statement shows an operating deficit of \$111,641.90. The deficit is due in significant part to depreciation expense. Lags in revenues have also contributed.

Motion by E. Arnold to approve the financial report. Second by J. Lowey. Motion carried.

9. Committee Travel Authorization

No Travel at this time.

10. Agenda Items for Next Meeting

No Agenda Items for Next meeting.

11. Adjournment: 9:50 AM

Minutes recorded and prepared by K. Erickson