



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes June 12, 2018

1. Call to Order. 9:01 a.m.

2. Roll Call. Anthony Waupochick, Chairman; Elizabeth Arnold, Vice-Chairperson Excused Abscent; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Asst. Finance Director & Highway Office Manager; Steve Wilke, Patrol Supervisor; and Julie Callahan, Taxpayers Association.

3. Community Input

Anthony Waupochick mentioned at his conference he attended the main topic seemed to be that the state does not appropriate enough money for the highway departments.

4. Approval of Minutes

Motion by J. Lowey to approve the minutes of May 8, 2018. Second by A. Waupochick. Motion carried.

5. Commissioner's Report

The Commissioner's written report was discussed by the Committee. The following are highlights and/or topics of discussion:

- a. The Commissioner reported on the CTH M bridge Award stating the award is \$397,025, leaving the Town's share at \$99,256.25.
- b. The Commissioner went over the PBM shouldering project that was supposed to start on June 4th but got pushed back to June 18th.
- c. The Commissioner informed the Committee that a used anti-icing tank insert will be provided to the department free-of-charge. The unit will require a little repair work. The unit will help the department pre-treat roads using salt brine, which should help prevent snow and ice from bonding to the road surfaces. The unit would be primarily used on STH 47 & 55, but it could also be used on other main roads in the county.
- d. The Commissioner also discussed the possibility of hiring two on-call operators to provide back up coverage when other operators are unavailable. The Committee Chair asked the Commissioner to develop the proposal further and to bring it back for discussion at a future meeting.

Motion by J. Lowey to approve the Commissioner's report. Second by A. Waupochick. Motion carried.

- 6. 2018 Summer Road Shool Update.** The Commissioner included a report in the meeting packet summarizing the event and highlighting any noteworthy discussion. No action on the report was required.
- 7. Liquid Transfer Station and Tank Purchase.** The Commissioner explained that our liquid transfer station is over 15 years old and needs to be replaced costing around \$4,000. With the purchase of a new liquid transfer station, he is recommending we also purchase a new brine tank costing around \$4,000 to better fit the capacity we need. J. Lowey preferred we hold off on the tank purchase until 2019.
- 8. Monthly Expenditures**

Motion by J. Lowey to approve the monthly expenditure report as listed. Second by A. Waupochick. Motion carried.
- 9. Financial Report**

The financial report for April 2018, was included in the meeting packet. Year-to-date revenues were \$749,030.27. Year-to-date expenditures were \$708,922.89 The financial statement shows an operating surplus of \$40,107.38.

Motion by J. Lowey to approve the financial report. Second by A. Waupochick. Motion carried.
- 10. Committee Travel Authorization.** There was no travel to discuss or approve.
- 11. Agenda Items for Next Meeting.** J. Lowey would like to see an update on the school crosswalks and also on any state projects.
- 12. Adournment**

Motion by J. Lowey to adjourn at 10:13 AM. Second by A. Waupochick.

Minutes recorded and prepared by K. Erickson