



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes July 17, 2018

1. Call to Order. 9:00 a.m.

2. Roll Call. Anthony Waupochick, Chairman; Elizabeth Arnold, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Kourtney Erickson, Asst. Finance Director & Highway Office Manager; and Julie Callahan, Taxpayers Association.

3. Community Input

No Community Input

4. Approval of Minutes

Motion by J. Lowey to approve the minutes of June 12, 2018. Second by E. Arnold. Motion carried.

5. Commissioner's Report

The Commissioner's written report was discussed by the Committee. The following are highlights and/or topics of discussion:

- a. The Commissioner reported on the PBM shouldering project. The project is almost complete and should be finished this week. So far the project is on-budget.
- b. The Commissioner brought up the severe thunderstorm we had on July 1st. The storm brought straight line winds in excess of 100 mph and was isolated to the South Branch area, extending from CTH M-west near Camp 18 to STH 55 near Dells Road. The crew did a great job of clean up.
- c. The Commissioner provided a supplement to his report concerning the crosswalk painting. After further investigation, the Commissioner learned that whoever maintains the road is responsible for painting the crosswalks. As a result, the Commissioner is looking into estimates from other entities to perform the work along with what it would cost for equipment to do it ourselves.

Motion by J. Lowey to approve the Commissioner's report. Second by E. Arnold. Motion carried.

6. On-Call Hires

Motion by J. Lowey to table on-call hires until the next meeting. Second by E. Arnold. Motion Carried.

7. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditure report as listed. Second by E. Arnold. Motion carried.

8. Financial Report

The financial report for May 2018, was included in the meeting packet. Year-to-date revenues were \$858,067.37. Year-to-date expenditures were \$877,574.27. The financial statement shows an operating deficit of \$19,506.90.

Motion by E. Arnold to approve the financial report. Second by J. Lowey. Motion carried.

9. Committee Travel Authorization. There was no travel to discuss or approve.

10. Agenda Items for Next Meeting.

- a. Break down of funding sources. (RMA vs. PBM) What rates are included.
- b. On-call Hires
- c. More information on M bridge and Rabbit Ridge Projects.

11. Adjournment

Motion by E. Arnold to adjourn at 9:52 AM. Second by J. Lowey.

Minutes recorded and prepared by K. Erickson