



Menominee County Highway Department

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Menominee County Highway Committee Regular Meeting Minutes December 11th, 2018

1. Call to Order. 9:02 a.m.

2. Roll Call. Anthony Waupochick, Chairman; Elizabeth Arnold, Vice-Chairperson; and James Lowey, member. A quorum was present. Others present: Jeremy C. Weso, Highway Commissioner; Steve Wilke, Patrol Supervisor; Kourtney Erickson, Asst. Finance Director & Highway Office Manager; and Julie Callahan, Taxpayers Association.

3. Community Input

J. Lowey asked if it was time to conduct a performance appraisal of the Commissioner. The Committee agreed that it was time and asked that it be undertaken at the next regular meeting.

4. Approval of Minutes

Motion by E. Arnold to approve the minutes of November 13th, 2018. Second by J. Lowey. Motion carried.

5. Commissioner's Report

The Commissioner's written report was discussed by the Committee. The Commissioner highlighted in his report that the WCHA winter conference was coming up in January.

6. Monthly Expenditures

Motion by J. Lowey to approve the monthly expenditure as presented totaling \$67,738.64. Second by J. Lowey. Motion carried.

7. Financial Report

The financial report for October 2018, was included in the meeting packet. Year-to-date revenues were \$1,447,923.46. Year-to-date expenditures were \$1,524,515.32. The financial statement shows an operating deficit of \$76,591.86. The deficit is due in significant part to depreciation expense. Motion by J. Lowey to approve the financial report. Second by E. Arnold. Motion carried.

8. Committee Travel Authorization: WCHA Winter Conference or for Other Purposes

Motion by J. Lowey to approve the Commissioner to go to the WCHA Winter Conference. Second by E. Arnold. Motion carried.

9. Closed Session Pursuant to Wis. Stats. 19.85 (1)(e): Review, Negotiation, and/or Approval of Ayres Associates Professional Services Agreement Concerning CTH M Bridge.

Motion by E. Arnold to go into closed session. Second by J. Lowey. Motion carried. Motion made by J. Lowey to come out of closed session. Second by E. Arnold. Motion carried.

10. Record Motion from Closed Session

Motion by J. Lowey to authorize Jeremy Weso to negotiate with Aryes for up to \$35,000 for the work on CTH M Bridge. Second by E. Arnold. Motion carried.

11. Agenda Items for Next Meeting

Evaluation for Commissioner.

12. Adjournment: 10:36 AM

Minutes recorded and prepared by K. Erickson