

MENOMINEE COUNTY HUMAN SERVICES BOARD
Dec. 16th, 2015
BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Tony Waupochick, Terrance Brooks, James Lowey, Faye Dodge, Susan Cook, and William Waubanasum Jr. **Absent:** Chyrl Irving (excused).

OTHERS PRESENT: Barb Nelson, Lois Krizan, and Heather Ondik, Recorder.

- A. CALL TO ORDER & ROLL CALL:** Meeting called to order by Chairman Tony Waupochick at 5:02 p.m. and roll call taken, quorum present.
- B. COMMUNITY INPUT:** None.
- C. MINUTES – Nov. 17, 2015:** (provided in packet) reviewed and approved. Correction noted that Susan Cook was excused.
MOTION: J. Lowey moved to approve the 11/17/15 minutes with noted correction of Susan Cook being excused. Seconded by T. Brooks. All in favor. Motion carried.
- D. FINANCIAL**
1. **FES–Funding Expense Report (FES)** provided in packet. Overview provided by the Operations Administrator. Discussion held. Questions addressed. Correction noted of July header to October.
MOTION: J. Lowey moved to accept the FES Reports with the noted correction of July to October on the header. Seconded S. Cook. All in favor. Motion carried.
 2. **Contracts:** Contract provided in packet. The contracts were reviewed and approved.
MOTION: J. Lowey moved to approve the contracts in attachment number 2b for Katie Memorial Home in the amount of \$110,000.00, Brown County in the amount of \$45,000.00 Department of Transit in the amount of \$10,171.00, North Central Health Care in the amount of \$950.00 per day (inpatient), and Sue Suski in the amount of \$13,000.00. Seconded T. Brooks. All in favor. Motion carried.
 3. **Budget Modifications:** Handout provided at meeting. Modifications were reviewed and discussed. Questions addressed.
MOTION: J. Lowey moved to accept the budget modifications as presented. Modification MCHS 2015-07, MCHS 2016-01, and MCHS 2016-02 Seconded S. Cook. All in favor. Motion carried.
 4. **Vouchers–**Approved and signed (Summary provided in packet /detail pages available at the meeting). Discussion held & questions addressed.
MOTION: J. Lowey moved to approve the vouchers numbered 165-172 in the amount of \$242,410.45. Seconded by S. Cook. All in favor. Motion carried.
- E. OLD BUSINESS - none**
- F. AGENCY REPORTS**
1. **Director/Progress Reports:** (in packet) the reports were reviewed and approved. Questions addressed
MOTION: S. Cook moved to accept the Director/ Progress Reports. Seconded by J. Lowey. All in favor. Motion carried.
- G. CORRESPONDENCE/BOARD INFO**
1. **Training announcements & Correspondence:** none.
 2. **ADRC minutes (11/9/15):** Informational.
 3. **Fostering Futures Newsletter (December)** Informational.
 4. **Public Health:** The Director advised of a stakeholder meeting on Dec. 12th. Informational.
- H. PERSONNEL REPORT**
1. **Resignation –Family Services Case Worker:** R. Walby submitted a letter of resignation with a last date of December 9, 2015.
MOTION: S. Cook moved to accept the resignation of R. Walby. Seconded by T. Brooks. All in favor. Motion carried.
 2. **Family Services Caseworker – 2 vacancies:** Posting ended on Dec. 11th and received no applications. It will be reposted. Discussion held regarding short staffed. The Director noted it is a regional shortage. A detailed discussion took place regarding options to increase the amount of applicants that we receive and

employees retained. J. Lowey requested the Director look and see what the prevailing wages are around here and come back to the HSD Board here with some type of proposal to what type of increases would be necessary so that the Board in turn can see if there is some funding available for those same increases.

3. **LTC position - update:** The applicant that was offered the position declined as she accepted another position. The position was reposted and ends on 12/18/15.
4. **Other Position updates and/or resignations:** None.

I. CLOSED SESSION

1. **WIS. STATUTE 19.85 (1)(c) & (f) Personnel Matters (Evaluation)**

MOTION: Lowey moved to go into a closed session. Seconded by T. Brooks. All in favor. Motion carried.

ROLL CALL: Roll call taken. Board Members present: Tony Waupochick, Faye Dodge, William Waubanascum Jr. James Lowey, Susan Cook, and Terrance Brooks. **Absent:** Chyrl Irving (Excused).

J. OPEN SESSION– convened

Return to open session in accordance with Wis. Stats 19.85 (2) in order to conduct further business.

MOTION: J. Lowey moved to return to open session to conduct further business. Seconded by W. Waubanascum Jr. All in favor. Motion carried.

ROLL CALL: Roll call taken. Board Members present: Tony Waupochick, Faye Dodge, William Waubanascum Jr. James Lowey, Susan Cook, and Terrance Brooks. **Absent:** Chyrl Irving (Excused).

RECORD ANY MOTIONS FROM CLOSED SESSION

None.

K. NEW BUSINESS

1. **Future Presentations:** Nothing at this time for January. Alternative Response in March/April.
2. **Items, if any, to be scheduled for next meeting:** None.

L. ADJOURNMENT: Meeting adjourned at 7:25 p.m.

MOTION: W. Waubanascum Jr. moved to adjourn meeting. Seconded by S. Cook. All in favor. Motion carried.